

Teen Volunteer Program Application

Date: _____

Carnegie Science Center accepts applications for the Teen Volunteer Program from individuals ages 14-18. Applicants must be 14 years of age before the application deadline to be considered. This application should be completed by the applicant and signed by a parent/legal guardian.

Only those with complete applications will be considered for the Teen Volunteer Program.
Applications for the Summer Session are only accepted from **January 1-March 1**.
Applications for the School-Year Session are only accepted from **May 1-July 1**.

Please type or print clearly. All sections/questions are **REQUIRED** unless otherwise noted.

Name _____

Email _____ Date of Birth _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Demographics (Optional. No volunteer selections are made based on this information.)

Gender: _____

Preferred Pronouns: _____

Availability

Share the specific days of the week and times (morning, afternoon, or full day) that you are available to volunteer. If you are applying for Camps or Fab Lab during the summer, you must be available to volunteer for 2 full weeks, Monday-Friday. Carnegie Science Center will make interview and placement decisions based on this information, so be detailed and accurate. Volunteer placement is determined by a combination of staffing needs, experience, and availability. The more flexible you can be with your availability, the more likely it is that we can place you in a volunteer position.

Education

School Currently Attending _____

Current Grade _____

How did you hear about the Teen Volunteer Program?

Employment/Volunteer/Activity History

Please share any previous work or volunteer experience. This can include both formal and informal experiences - for example, volunteering with a nonprofit as well as helping neighbors and family members; working retail and food service as well as babysitting. Please share any participation in clubs, activities, sports, or groups. Include employer/organization, position held, and date(s). Use additional paper if needed.

Employer/Organization

Position Held

Dates

Why do you want to volunteer at Carnegie Science Center?

What qualities or characteristics do you have that would make you a good teen volunteer?

What do you hope to gain as a teen volunteer at Carnegie Science Center?

What hobbies, skills, and/or abilities do you have that would make you a good teen volunteer?

What areas of science, technology, engineering, and/or math are you excited about?

Do you prefer to:

- ☐ Work with the general public (all ages)
- ☐ Work with children (ages 1-12)

Do you prefer to

- ☐ Work front of house (engage with lots of people)
- ☐ Work behind the scenes (work with a limited number of people)

Interest

Read descriptions of these areas at www.CarnegieScienceCenter.org/join/volunteer-opportunities/. Then circle your top TWO areas of interest.

Animals & Habitats

Gallery Experiences

Buhl Planetarium

Miniature Railroad & Village

Camps & Classes (summer session only)

Rangos Giant Cinema

Demonstration Theaters

Visitor Services

Fab Lab

XPLOR Store

Availability Please indicate which session you are applying for.

☐ **School Year Session**

- Session runs from September – May with a required orientation in September
- Must be able to volunteer for a minimum of **100** hours.

☐ **Summer Session**

- Session runs from June – August with a required orientation in May
- Must be able to volunteer for a minimum of **50** hours. Some departments require longer commitments.
- Camps run Monday – Friday; you must be able to commit to **2 full weeks for Summer Camps and Fab Lab Camps**.

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US Work Authorization:

- ☐ I am authorized to work in the United States
- ☐ I am not authorized to work in the United States
- ☐ Other

Teen Volunteer Agreement

Please read carefully and sign this Teen Volunteer Agreement.

- My parent(s) or guardian(s) and I understand that as a volunteer I am not entitled to monetary compensation for the work that I perform or group benefits in the event of an injury.
- My parent(s) or guardian(s) and I will arrange for my transportation to and from the Carnegie Science Center for my volunteer shifts.
- The Carnegie Science Center reserves the right to do an evaluation of the performance of teen volunteers at any time after placement, and the right to terminate volunteer services should responsibilities not be fulfilled satisfactorily, at the discretion of the museum.
- My parent(s) or guardian(s) and I understand that I must have a background clearance check done before I can serve as a volunteer at the Carnegie Science Center.

Understood and Agreed:

(Applicant Signature)

(Date)

Parental Consent

I have read and understand the above Teen Volunteer Agreement and agree to the terms and conditions thereof and consent to the participation in the Teen Volunteer Program at Carnegie Science Center by my child/minor for who I am legally responsible.

(Parent or Legal Guardian signature)

(Date)

Name _____
(please type or print)

Relationship to Applicant _____

Email _____

Home Phone _____ Cell Phone _____

Please email your complete application to: VolunteerPrograms@CarnegieScienceCenter.org

Or mail your complete application to:
Carnegie Science Center Volunteer Programs
One Allegheny Ave., Pittsburgh, PA 15212

We appreciate your interest in teen volunteer opportunities with Carnegie Science Center and look forward to reviewing your application. Due to the high volume of submissions received, we are unable to respond to inquiries regarding the statuses of individual applications. If you are selected as a final candidate for an opportunity, the Volunteer Office will contact you directly to schedule an interview.